भारत सरकार
कर्मचारी चयन आयोग
कार्मिक लोक शिकायत और पेंशन मंत्रालय,
ब्लाक स. 12, केंद्रीय कार्यालय परिसर, लोधी रोड
नई दिल्ली-110003

Government of India
Staff Selection Commission
Ministry of Personnel, Public Grievances & Pensions, Block No. 12, CGO Complex, Lodhi Road, New Delhi - 110003.

(To be uploaded on the website of the Commission (https://ssc.nic.in) on 01-08-2020)

Notice

Constable (Executive) Male and Female in Delhi Police Examination-2020

Dates for submission of online applications: 01-08-2020 to 07-09-2020
Last date and time for receipt of online application: 07-09-2020 (23:30)
Last date and time for making online fee payment: 09-09-2020 (23:30)
Last date and time for generation of offline Challan: 11-09-2020 (23:30)
Last date for payment through Challan (during working hours of Bank): 14-09-2020

Date of Computer Based Examination: 27-11-2020 to 14-12-2020

"GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY"

F. No. 3/2/2020–P&P-I The Staff Selection Commission will conduct an open competitive examination for recruitment of Constable (Executive) Male and Female in Delhi Police as per the Memorandum of Understanding signed between Delhi Police and the Staff Selection Commission. Candidates from all parts of the country will be eligible to apply. The salient features of the recruitment are as under:

1.1 The Examination will be advertised by SSC based on vacancies intimated by Delhi Police.

1.2 Applications will be accepted through on-line mode only.

1.3 Computer Based Examination (CBE) will be conducted by the Commission in English and Hindi only.

1.4 Physical Endurance and Measurement Test (PE&MT) will be scheduled and conducted by the Delhi Police in Delhi. PE&MT is qualifying in nature.

1.5 Collection of required eligibility certificates/ documents from the candidates and their verification with the original certificates will be carried out at the time of PE&MT by Delhi Police.

1.6 Final result will be declared by the Commission based on the performance of candidates in the Computer Based Examination subject to their qualifying the PE&MT and other conditions stipulated in the Notice of the Examination.

1.7 RTI/Public Grievances/ Representations relating to Notice of Examination, on-line applications, conduct of Computer Based Examination and preparation of Merit List would be handled by the SSC.

1.8 Court cases relating to Notice of Examination, conduct of Computer Based Examination, short-listing of candidates for appearing in PE&MT and preparation of final result of provisionally selected candidates, filed by the candidates at Delhi will be handled by Delhi Police. The court cases of other regions on these matters will be handled by the SSC.

1.9 Court cases/RTI/Public Grievances/ Representations relating to all other issues like Scheme of Examination, vacancies, conduct of Physical Endurance & Measurement Test (PE&MT), Document Verification and Medical Examination, etc. will be dealt with by Delhi Police.

2. **Pay Scale:** Pay Level-3 (Rs 21700- 69100)

3. **Vacancies:** The details of vacancies are as follows:

S No	Name of Post	Number of vacancies					
		UR	EWS	OBC	SC	ST	Total
1	Constable (Exe.)-Male	1681	343	662	590	157	3433
2	Constable (Exe.)-Male (Ex-Servicemen (Others) (Including backlog SC-19 and ST-15)	94	19	37	52	24	226
3	Constable (Exe.)-Male (Ex-Servicemen [Commando (Para-3.2)] (Including backlog SC-34 and ST-19)	93	19	37	67	27	243
4	Constable (Exe.)-Female	933	202	387	328	94	1944
	Total vacancies	**2801**	**583**	**1133**	**1037**	**302**	**5846**

3.1 10% vacancies are reserved for Ex-servicemen in each category of Constable (Exe.) male. Out of the 10% quota meant for Ex-servicemen, half, i.e. 50% of such quota, have been reserved for the following categories of Ex-servicemen:

3.1.1 Having served in the Special Forces/ NSG (Special Action Group) or;

3.1.2 Having received a QI 'Qualified Instructors' grading in the Commando course or;

3.1.3 Officers from the Navy/ Air Force who have worked in the specialized Commando type units.

Note-1: The reservation in respect of Ex-Servicemen is subject to the outcome of SLP (Civil) No. 1980/14-Commissioner of Police, Delhi Vs. Pawan Singh & Ors & 1985/2014-Commissioner of Police, Delhi Vs Devi Ram & Anr & Ors.

Note-2: The personnel of CAPFs are not eligible to apply under Ex-Servicemen category.

3.2 The Commission will make selection of candidates pursuant to the vacancies reported by Delhi Police. The Commission does not have any role in deciding the number of vacancies. Implementation of reservation policy, maintaining reservation roster and earmarking of vacancies for different categories comes under the domain of Delhi Police.

4. **Nationality/ Citizenship**: Candidates must be the citizen of India.

5. **Age Limit:** 18-25 years as on 01-07-2020. Candidates should not have been born earlier than 02-07-1995 and later than 01-07-2002.

5.1 Permissible relaxations in upper age limit for different categories are as under:

Code No	Category	Age relaxation permissible beyond the upper age limit
01	SC/ ST	5 years
02	OBC	3 years
20	Sportsperson of distinction who have represented a State at the National Level or the Country at International level in sports during preceding three years from the closing date of receipt of online applications (List of Games/ Sports at **Annexure-VIII**)	5 years
21	Sportsperson of distinction who have represented a State at the National Level or the Country at International level in sports during preceding three years from the closing date of receipt of online applications (SC/ ST) (List of Games/ Sports at **Annexure-VIII**)	10 years
22	Departmental candidate of Delhi Police (UR)	Up to 40 years
23	Departmental candidate of Delhi Police (OBC)	Up to 43 years
24	Departmental candidate of Delhi Police (SC/ ST)	Up to 45 years
25	Sons and daughters of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.	Up to 29 years
26	Ex-Servicemen (UR/ EWS)	03 years after deduction of the military service rendered from the actual age as on the date of

		reckoning.
27	Ex-Servicemen (OBC)	06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the date of reckoning.
28	Ex-Servicemen (SC/ ST)	08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the date of reckoning.
29	Widows, divorced and judicially separated women who have not re-married. (The crucial date for such claim will be the closing date for receipt of online applications.)	5 years

5.2 Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Commission for determining the age and no subsequent request for change will be considered or granted.

5.3 Wards of Delhi Police personnel and Multi-Tasking Staff of Delhi Police belonging to SC/ ST/ OBC/ Hill Area categories will not be entitled to get double relaxation. They can either avail relaxation in their own category or as a ward of Delhi Police personnel and Multi-Tasking Staff of Delhi Police.

5.4 The relaxation in age, height/ chest and educational qualification will be extended to the wards of only those Delhi Police personnel and Multi-Tasking Staff of Delhi Police who have not been awarded the punishment of dismissal/ removal/ termination or compulsory retirement by way of penalty.

5.5 A "Departmental candidate" means bandsman, bugler, mounted Constable, dispatch rider, driver, dog handler and Multi-Tasking Staff enlisted in Delhi Police with a minimum of three years continuous service in Delhi Police on the closing date of receipt of online applications and who otherwise fulfills all educational and other physical qualifications.

5.6 Ex-Servicemen who are paid from the Central revenues are eligible to be re-enlisted as constables at the discretion of the appointing authority if their discharge certificate shows previous service as Good or of higher classification/ grading, provided that:

5.6.1 They have been discharged from the Armed Services within two years from the closing date of receipt of online applications.

5.6.2 They conform to the educational standards laid down for recruits from open market, and qualify endurance/ efficiency tests as prescribed.

5.6.3 They are medically fit for police service according to standards prescribed for recruits.

5.7 Ex-Servicemen (ESM) who have already secured employment under Central Government (including State Govt./ Public Sector Undertakings/ Autonomous Bodies/ Statutory Bodies/ Nationalized Banks etc.) in Group 'C' & 'D' posts will be permitted the benefit of age relaxation as prescribed for ESM for securing another employment in higher grade or cadre in Group-C/ D under the Central Government. However, such candidate will not be eligible for the benefit of reservation for ESM in Central

Government jobs. However, if an ESM applies for various vacancies before joining any civil employment, he can avail of the benefit of reservation as ESM for any subsequent employment. However, to avail of this benefit, an ESM as soon as he joins any civil employment, should give self declaration/ undertaking to the concerned employer about the date-wise details of application for various vacancies for which he had applied for before joining the initial civil employment. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the ESM.

5.8 The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for the purpose of age relaxation.

5.9 The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "ex-serviceman" are permitted to apply for re-employment, one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of Union.

5.10 All such candidates who are serving in the Armed Forces and intend to apply under Ex-Servicemen category will be required to submit NOC from the department at the time of documents verification, which shall clearly mention their date of discharge from the Armed Forces. The date of discharge/ date of completion of specified term of engagement with the Armed Forces must be within one year from the closing date of receipt of online applications. Such candidates must also acquire the status of an Ex-servicemen within the stipulated period of one year from the closing date of receipt of online applications.

5.11 A matriculate Ex-Servicemen (which term includes an Ex-Servicemen, who has obtained the Indian Army Special Certificate of Education or the corresponding certificate in the Navy or Air Force); who has put in not less than 15 years in the Arms Forces of the Union may be considered eligible for appointment to the post for which essential qualification is Graduation and where experience of technical or professional nature is not essential.

5.12 Age concession/ reservation is not admissible to sons, daughters and dependents of ex-servicemen. Therefore such candidates should not indicate their category as ex-servicemen.

5.13 **Explanation:** An 'ex-serviceman' means a person:

5.13.1 Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy or Air Force of the Indian Union, and

(i) who retired from such service after earning his/ her pension; or

(ii) whose discharge book has the endorsement of Ex-servicemen; or

(iii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or

(iv) who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or

(v) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency,

and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely:

a. Pension holders for continuous embodied service,
b. Persons with disability attributable to military service; and
c. Gallantry award winners

5.13.2 The Territorial Army personnel will however be treated as ex-servicemen w.e.f. 15-11-1986.

6. **Process of certification and format of certificates:**

6.1 Candidates who wish to be considered against reserved vacancies or seek age-relaxation are required to submit requisite certificate from the competent authority, in the prescribed format (wherever specified) whenever such certificates are sought by Delhi Police for document verification. Otherwise, their claim for SC/ ST /OBC /EWS, etc category will not be entertained and their candidature/ applications will be considered under General (UR) category. Further, if the candidate has sought any other age-relaxation and is not able to produce the relevant certificate, he/ she will be considered in his/ her respective category i.e. SC/ ST/ OBC/ EWS/ UR. The formats of the certificates are annexed with the Notice of Examination.

6.2 Candidates claiming benefits under OBC category shall be in accordance with castes notified in the Central List. This relaxation will also be admissible for candidates who are issued OBC certificate by the Govt. of NCT of Delhi. They must ensure that they are entitled to such reservation as per eligibility and do not fall in creamy layer on the crucial date. The crucial date for this purpose will be the closing date of receipt of online applications.

6.3 Candidates seeking reservation benefits for SC/ ST/ EWS must ensure that they are entitled to such reservation as per eligibility on the crucial date. They should also possess the caste/ community certificate. The crucial date for this purpose will be the closing date of receipt of online applications.

7. **Essential Qualification (as on 07-09-2020 i.e. on the closing date of receipt of online applications)**

7.1 10+2 (Senior Secondary) passed from a recognized Board. Educational qualification is relaxable up to 11th passed for the:

7.1.1 sons/ daughters of serving, retired or deceased Delhi Police Personnel/ Multi-Tasking Staff of Delhi Police, and

7.1.2 Bandsmen, buglers, mounted constables, drivers, dispatch riders, etc. of Delhi Police only.

7.2 Male candidates must possess a valid driving license for LMV (Motor Cycle or Car) as on the date of PE&MT. Learner License is not acceptable.

7.3 Candidates who have not acquired the essential educational qualification as on the stipulated date will not be eligible and need not apply.

7.4 As per Ministry of Human Resource Development Notification dated 10-06-2015 published in Gazette of India all the degrees/ diplomas /certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under

Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission. However, such degrees should be recognized for the relevant period when the candidate acquired the said qualification.

7.5 As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III (8)(v), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture and physiotherapy etc are not permitted to be offered under Open and Distance Learning mode. However, B. Tech. degree/ diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.

7.6 All candidates who are shortlisted by the Commission for Physical Endurance & Measurement Test (PE&MT) will be required to produce the relevant Certificates such as Mark sheets, Provisional Certificates etc. for completion of requisite educational qualification in original as proof of having acquired the minimum educational qualification on or before **07-09-2020 (i.e. on the closing date of receipt of online applications)**, failing which the candidature of such candidates will be cancelled. The candidates who are able to prove, by documentary evidence, that the result of the qualifying examination was declared on or before the cut-off date and he/ she has been declared passed, will also be considered to meet the educational qualification. **It is reiterated that the result of requisite educational qualification must have been declared by the concerned Board by the specified date. Mere processing of the result by the Board by the crucial cut-off date does not fulfill the EQ requirement**.

7.7 **Incentive to NCC Certificate Holders:** The incentive to 'NCC Certificate' holders will be granted at the following scales:

Certificate Category	Incentive/ Bonus marks
NCC 'C' Certificate	5% of the maximum marks of the examination
NCC 'B' Certificate	3% of the maximum marks of the examination
NCC 'A' Certificate	2% of the maximum marks of the examination

Note:

(i) The benefit will only be given on production of the original certificate supporting their claims (subject to verification) at the time of document verification (i.e. PE&MT).
(ii) The crucial date for this purpose will be the closing date of receipt of online applications.
(iii) This benefit is not available for Ex-servicemen.

8. **How to apply:**

8.1 Applications must be submitted in online mode only through the official website of SSC Headquarters i.e. https://ssc.nic.in. For detailed instructions, please refer to **Annexure-I** and **Annexure-II** of this Notice. Sample Proforma of One-time Registration and Online Applications are attached as **Annexure-IA** and **Annexure-IIA.**

8.2 One-time Registration process (as per details at **Annexure-I**) requires you to upload a recent (**i.e. not more than three month old**) scanned colour passport size photograph in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5

cm (width) x 4.5 cm (height). The photograph should be without cap, spectacles and both ears should be visible. **The date on which the photograph has been taken should be printed on the photograph**.

8.3 Last date and time for submission of online applications is 07-09-2020 (2330 Hours).

8.4 **Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the SSC website on account of heavy load on the website during the closing days.**

8.5 The Commission will not be responsible for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Commission.

8.6 **Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After submission of the online application form, no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc shall not be entertained.**

9. Application fee and mode of payment:

9.1 Fee payable: Rs 100/- (Rs One hundred only).

9.2 Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Ex-servicemen (ESM) eligible for reservation are exempted from payment of fee.

9.3 Fee can be paid online through BHIM UPI, Net Banking, by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards or in cash at SBI Branches by generating SBI Challan.

9.4 Online fee can be paid by the candidates up to **09-09-2020 (2330 Hours)**. However, candidates who wish to make the cash payment through challan of SBI, may make the payment in cash at the Branches of SBI within the working hours of bank up to **14-09-2020** provided the challan has been generated by them before **11-09-2020 (2330 Hours).**

9.5 Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

9.6 Candidates who are not exempted from fee payment must ensure that their fee has been deposited with SSC. If the fee is not received by SSC, status of Application Form is shown as '**Incomplete**' and this information is printed on the top of the printout of online Application Form. Also, status of fee payment can be verified at the '**Payment Status**" link provided in the candidate's login screen. Such applications which remain incomplete due to non-receipt of fee will be SUMMARILY REJECTED and no request for consideration of such applications and fee payment after the period specified in the Notice of Examination shall be entertained.

10. **Centres of examination**:

10.1 A candidate must indicate the Centre(s) in the online Application Form in which he/ she desires to take the examination. Details about the Examination Centres and Regional Offices under whose jurisdiction these Examination Centres are located are as follows:

S No	Examination Centres & Centre Code	SSC Region and States/ UTs under the jurisdiction of the Region	Address of the Regional Offices/ Website
1	Bhagalpur (3201), Darbhanga (3202), Muzaffarpur (3205), Patna (3206), Purnea (3209), Agra (3001), Bareilly (3005), Gorakhpur (3007), Jhansi (3008), Kanpur (3009), Lucknow (3010), Meerut (3011), Prayagraj (3003), Varanasi (3013).	**Central Region (CR)**/ Bihar and Uttar Pradesh	Regional Director (CR), Staff Selection Commission, 34-A, Mahatma Gandhi Marg, Civil lines, Kendriya Sadan, Prayagraj – 211001. (http://www.ssc-cr.org)
2	Port Blair (4802), Ranchi (4205), Balasore (4601), Berhampore(Odisha) (4602), Bhubaneshwar (4604), Cuttack (4605), Dhenkenal (4611), Rourkela (4610), Sambalpur (4609), Gangtok (4001), Hooghly (4418), Kolkata (4410), Siliguri (4415).	**Eastern Region (ER)**/ Andaman & Nicobar Islands, Jharkhand, Odisha, Sikkim and West Bengal	Regional Director (ER), Staff Selection Commission, 8th Floor, 1st MSO Building, 234/4, Acharya Jagadish Chandra Bose Road, Kolkata, West Bengal-700020 (www.sscer.org)
3	Kavaratti(9401), Bengaluru (9001), Hubballi (9011), Mangaluru (9008), Ernakulam (9213), Thrissur (9212), Thiruvananthapuram (9211).	**Karnataka, Kerala Region (KKR)**/ Lakshadweep, Karnataka and Kerala	Regional Director (KKR), Staff Selection Commission, 1st Floor, "E" Wing, Kendriya Sadan, Koramangala, Bengaluru, Karnataka-560034 (www.ssckkr.kar.nic.in)
4	Bilaspur (6202), Raipur (6204), Durg-Bhilai (6205), Bhopal (6001), Gwalior (6005), Indore (6006), Jabalpur (6007), Satna (6014), Sagar (6015), Ujjain (6016),	**Madhya Pradesh Sub-Region (MPR)**/ Chhattisgarh and Madhya Pradesh	Dy. Director (MPR), Staff Selection Commission, 5th Floor, Investment Building, LIC Complex, Pandri, Raipur Chattattisgarh-492004. (www.sscmpr.org)
5	Itanagar (5001), Dibrugarh (5102), Guwahati(Dispur) (5105), Jorhat (5107), Silchar (5111), Imphal (5501), Churachandpur (5502), Ukhrul (5503), Shillong (5401), Aizwal (5701), Kohima	**North Eastern Region (NER)**/ Arunachal Pradesh, Assam, Manipur, Meghalaya,	Regional Director (NER), Staff Selection Commission, Housefed Complex, Last Gate, Beltola-

	(5302), Agartala (5601).	Mizoram, Nagaland and Tripura.	Basistha Road, P. O. Assam Sachivalaya, Dispur, Guwahati, Assam-781006 (www.sscner.org.in)
6	Delhi (2201), Ajmer (2401), Alwar (2402), Bharatpur (2403), Bikaner (2404), Jaipur (2405), Jodhpur (2406), Kota (2407), Sriganganagar (2408), Udaipur (2409), Sikar (2411), Dehradun (2002), Haldwani (2003), Haridwar (2005), Roorkee (2006).	**Northern Region (NR)**/ Delhi, Rajasthan and Uttarakhand	Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110003 (www.sscnr.net.in)
7	Chandigarh/ Mohali (1601), Hamirpur (1202), Shimla (1203), Jammu (1004), Samba (1010), Srinagar(J&K) (1007), Leh (1005), Amritsar (1404), Jalandhar (1402), Ludhiana (1405), Patiala (1403).	**North Western Sub-Region (NWR)**/ Chandigarh, Haryana, Himachal Pradesh, Jammu and Kashmir, Ladakh and Punjab	Dy. Director (NWR), Staff Selection Commission, Block No. 3, Ground Floor, Kendriya Sadan, Sector-9, Chandigarh-160009 (www.sscnwr.org)
8	Chirala (8011), Guntur (8001), Kakinada (8009), Kurnool (8003), Nellore (8010), Rajahmundry (8004), Tirupati (8006), Vizianagaram (8012), Vijaywada (8008), Vishakhapatnam (8007), Puducherry (8401), Chennai (8201), Coimbatore (8202), Madurai (8204), Salem (8205), Tiruchirapalli (8206), Tirunelveli (8207), Vellore (8208), Hyderabad (8601), Karimnagar (8604), Warangal (8603).	**Southern Region (SR)**/ Andhra Pradesh, Puducherry, Tamil Nadu and Telangana.	Regional Director (SR), Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai, Tamil Nadu-600006 (www.sscsr.gov.in)
9	Panaji (7801), Ahmedabad (7001), Anand (7011), Gandhinagar (7012), Mehsana (7013), Rajkot (7006), Surat (7007), Vadodara (7002), Amravati (7201), Aurangabad (7202), Jalgaon (7214), Kolhapur (7203), Mumbai (7204), Nagpur (7205), Nanded (7206), Nashik (7207), Pune (7208).	**Western Region (WR)**/ Dadra and Nagar Haveli and Daman and Diu, Goa, Gujarat and Maharashtra	Regional Director (WR), Staff Selection Commission, 1st Floor, South Wing, Pratishtha Bhawan, 101, Maharshi Karve Road, Mumbai, Maharashtra-400020 (www.sscwr.net)

10.2 A candidate has to give option for three centres, in the order of priority, within the same region. No request for change of Centre will be considered later under any circumstances. Hence, the candidates should select the centers, carefully and indicate the same correctly in their applications.

10.3 The Commission will endeavour to accommodate the candidates in centres opted by them. However, the Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

11. **Scheme of Examination**:

11.1 The examination will consist of a Computer Based Examination, Physical Endurance and Measurement Test (PE&MT) followed by the Medical Examination of the recommended candidates.

11.2 Marks scored by candidates in Computer Based Examination, if conducted in multiple shifts, will be normalized by using the formula published by the Commission through Notice No: 1-1/2018-P&P-I dated 07-02-2019 and such normalized scores will be used to determine final merit and cut-off marks.

11.3 The dates of examinations indicated in the Notice are tentative. Any change in the schedule of examinations will be informed to the candidates only through the website of the Commission.

11.4 **Computer Based Examination** The Computer based examination will consist of **one objective type multiple choice paper** containing **100 questions** carrying **100 marks,** with the following composition:

	Subject	Number of questions	Maximum marks	Duration/ time allowed
Part-A	General Knowledge/ Current Affairs	50	50	90 minutes
Part-B	Reasoning	25	25	
Part -C	Numerical Ability	15	15	
Part-D	Computer Fundamentals, MS Excel, MS Word, Communication, Internet, WWW and Web Browsers etc.	10	10	

11.5 There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

11.6 The computer based examination will be conducted in English and Hindi only.

11.7 Tentative Answer Keys for the Computer Based Examination will be placed on the Commission's website after the Examination. Candidates may go through the Answer Keys and submit representations, if any, on payment of Rs 100/- per question within the time limit given by the Commission through on-line modality only. Any representation regarding Answer Keys received within the time limit fixed by the Commission at the time of uploading of the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Commission in this regard will be final. No representation regarding Answer Keys shall be entertained later.

11.8 The syllabus for the Computer Based Examination will be as follows:

11.8.1 **General Knowledge/ Current Affairs**: Question in this component will be aimed at testing the candidate's general awareness. Questions will also be designed to test knowledge of current events and of such matters of every day

observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Indian Economy, General Polity, Indian Constitution, Scientific Research etc. These Questions will be such that they do not require a special study of any discipline.

11.8.2 **Reasoning**: Analytical aptitude and ability to observe and distinguish patterns will be tested through questions principally of non-verbal type. This component may include questions on analogies, similarities and differences, spatial visualization, spatial orientation, visual memory, discrimination, observations, relationship concepts, arithmetical reasons and figural classification, arithmetic number series, non-verbal series, coding and decoding etc.

11.8.3 **Numerical Ability**: This part will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental Arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, Mensuration, Time and Distance, Ratio and Time, Time and Work. etc.

11.8.4 **Computer Fundamentals, MS Excel, MS Word, Communication, Internet, WWW and Web Browsers etc:** Elements of Word Processing (Word Processing Basics, Opening and closing Documents, Text Creation, Formatting the Text and its presentation features). MS Excel (Elements of Spread Sheet, Editing of Cells, Function and Formulas), Communication (Basics of E-mail, Sending/ receiving of Emails and its related functions). Internet, WWW and Web Browsers (Internet, Services on Internet, URL, HTTP, FTP, Web sites, Blogs, Web Browsing Software, Search Engines, Chat, Video conferencing, e-Banking).

11.9 The question paper shall be of Matriculation Level.

11.10 **Physical Endurance and Measurement Test (PE&MT)**: Standard of Physical Endurance and Measurement Tests are as follows:

11.11 **Physical Endurance Test for Male candidates**: Standard of Physical Endurance Test for male candidates including ex-servicemen and Departmental candidates (age-wise) will be as under:

Age	Race: 1600 metre	Long jump	High Jump
Up to 30 years	6 Minutes	14 Feet	3’9”
Above 30 to 40 years	7 Minutes	13 Feet	3’6”
Above 40 years	8 Minutes	12 Feet	3’3”

11.12 Those candidates who qualify in the race will be eligible to appear in Long jump and then High Jump. The Long Jump and High Jump are to be cleared in any one of the three chances given to a candidate. There shall be no appeal against disqualification in race, Long jump & High jump.

11.13 **Standard of Physical Measurement for Male candidates**:

11.13.1 Physical Measurement Test will be taken only of those candidates who qualify the Physical Endurance Tests. Standard of Physical Measurements are as follows:

11.13.2 **Height**: Minimum 170 cm, relaxable by:

11.13.2.1 5 cm for residents of Hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunanchal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh. (Candidates claiming this relaxation would have to produce a certificate to this effect from the competent authority i.e. DC/ DM/ SDM or Tehsildar of their place of residence at the time of Physical Measurement Test). The format of certificate is annexed as **Annexure-XI.**

11.13.2.2 5 cm for ST candidates.

11.13.2.3 5 cm in case of sons of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

11.13.3 **Chest**: 81 cm with minimum of 4 cm expansion (i.e. 81 - 85 cm), relaxable by:

11.13.3.1 5 cm for residents of Hill areas as listed at Para-11.13.2.1 above.

11.13.3.2 5 cm for ST candidates.

11.13.3.3 5 cm in case of sons of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

11.14 **Physical Endurance Test for Female candidates**: Standard of Physical Endurance Test for female candidates including Departmental candidates (age-wise) will be as under:

Age	Race: 1600 metres	Long jump	High Jump
Up to 30 years	8 Minutes	10 Feet	3’
Above 30 to 40 years	9 Minutes	09 Feet	2’9”
Above 40 years	10 Minutes	08 Feet	2’6”

11.15 Those candidates who qualify in the race will be eligible to appear in Long jump and then High Jump. The Long Jump and High Jump are to be cleared in any one of the three chances given to a candidate. There shall be no appeal against disqualification in race, Long jump & High jump.

11.16 The female candidates, who are pregnant, at the time of PE&MT, will not be allowed to participate in Physical Endurance Test. Their test will be conducted after “the period of confinement” and till then the result of such candidates will be kept in a sealed cover and the vacancies will be kept in reserve.

11.17 **Standard of Physical Measurement for Female candidates**:

11.17.1 Physical Measurement Test will be taken only of those candidates who qualify the Physical Endurance Tests. Standard of Physical Measurements are as follows:

11.17.2 **Height**: Minimum 157 cm, relaxable by:

11.17.2.1 2 cm for residents of Hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunanchal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh. (Candidates claiming this relaxation would have to produce a certificate to this effect from the competent authority i.e. DC/ DM/ SDM or Tehsildar of their place of residence at the time of Physical Measurement Test). The format of certificate is annexed as **Annexure-XI.**

11.17.2.2 2 cm for SC/ ST candidates.

11.17.2.3 5 cm in case of daughters of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

11.18 Relaxation in height and chest (as the case may be) as mentioned above will be permissible only on production of requisite certificate at the time of PE&MT.

11.19 The candidates who are declared not qualified in Physical Standards, i.e. height and chest may prefer an appeal on same day, if they so desire, to the Appellate Authority nominated for the Centre through Presiding Officer (PO). The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained thereafter. There is no appeal in Physical Endurance Test.

11.20 Conduct of PE&MT and Medical Examination will be the sole responsibility of Delhi Police. The Commission will not entertain any representation/ appeal/ RTI Applications/ CPGRAMs against the decision of PE&MT and Medical Examination.

12. **Medical Standard**:

12.1 The candidates should be in sound state of health, free from defect/ deformity/ disease, vision 6/12 without glasses both eyes, free from colour blindness and without any correction like wearing glasses or surgery of any kind to improve visual acuity. Free from defect, deformity or disease likely to interfere with the efficient performance of the duties. No relaxation is allowed/ permissible to any category of candidates on this count.

12.2 The selected candidates shall be medically examined by doctors in selected Government hospitals in Delhi as per the prescribed standards in Rule-9, 14 (c) and Rule-24 (Appendix) of the Delhi Police (Appointment & Recruitment) Rules, 1980 as amended from time to time.

12.3 Tattoos on various parts of body are permissible as per the details given below:

12.3.1 Content - Tattoos depicting religious symbol or figure and the name, as followed in Indian Army, shall be permitted.

12.3.2 Location – Tattoos marked on traditional sites of the body like inner aspect of forearm, but only left forearm, being non saluting limb or dorsum of the hands shall be allowed.

12.3.3 Size – Size must be less than ¼ of the particular part (Elbow or Hand) of the body.

13. **Admission to the Examination**:

13.1 All candidates who register themselves in response to this advertisement by the closing

date and time and whose applications are found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of Examination, will be assigned Roll numbers and issued Admission Certificates (AC) for appearing in the Computer Based Examination. Subsequently, qualified candidates will be issued Admission Certificates for the next stages of the Examinations.

13.2 The Commission will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of Computer Based Examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of essential qualifications, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the decision of the Commission/ Delhi Police shall be final.

13.3 Admission Certificates for the Computer Based Examination will be uploaded on the website of the concerned Regional/ Sub-Regional Office of the Commission. Admission Certificates will not be issued by post for any stage of examination. Therefore candidates are advised to visit the websites of concerned Regional Office and SSC-HQ regularly for updates and information about the examination.

13.4 Information about the Examination indicating the time table and City/ Centre of examination for the candidates will be uploaded on the websites of the concerned Regional/ Sub-Regional Offices of the Commission about two weeks before the date of examination. If any candidate does not find his/ her detail on the website of the Commission, one week before the date of examination, he/ she must immediately contact the concerned Regional/ Sub-Regional Office of the Commission with proof of having submitted his/ her application. Failure to do so will deprive him/ her of any claim for consideration.

13.5 Candidates must write Registration Number, registered Email-ID and Mobile Number along with name, date of birth and name of the examination, while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be entertained.

13.6 Facility for download of Admission Certificates will be made available about 3-7 days before the examination on the website of concerned Regional/ Sub-Regional Office. Candidates must bring printout of the Admission Certificate to the Examination Hall.

13.7 In addition to the Admission Certificate, it is mandatory to carry at least two passport size recent colour photographs, **Original valid Photo-ID proof having the Date of Birth as printed on the Admission Certificate**, such as:

13.7.1 Aadhaar Card/ Printout of E-Aadhaar,

13.7.2 Voter's ID Card,

13.7.3 Driving License,

13.7.4 PAN Card,

13.7.5 Passport,

13.7.6 ID Card issued by University/ College/ School,

13.7.7 Employer ID Card (Govt./ PSU),

13.7.8 Ex-serviceman Discharge Book issued by Ministry of Defence.

13.7.9 Any other photo bearing valid ID card issued by the Central/ State Government.

13.8 **If Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation Certificate, Marks Sheet issued by only CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.**

13.9 Any other document mentioned in the Admission Certificate shall also be carried by the candidates while appearing in the Examination.

13.10 Applications with blurred photograph and/ or signature will be rejected.

13.11 The Admission Certificates for the candidates shortlisted for appearing in PE&MT will be uploaded by Delhi Police on its website (i.e. www.delhipolice.nic.in). Candidates are required to follow instructions given by Delhi Police for the conduct of PE&MT.

14. **Document Verification**:

14.1 All the candidates shortlisted on the basis of their performance in the Computer Based Examination and who qualify all the events of PE&MT (i.e. race, long/ high jump and physical measurement) are required to appear for Document Verification along with the photocopies and original documents as mentioned at Para no: 14.3.

14.2 Candidates have to bring two passport size recent colour photographs and one original valid Photo ID Proof as listed at Para 13.7 above while appearing for the Document Verification.

14.3 Candidates will have to submit copies of various documents like:

14.3.1 Matriculation/ Secondary Certificate.

14.3.2 Essential Educational Qualification Certificate.

14.3.3 Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification.

14.3.4 Driving License (Motorcycle or Car) for male candidates.

14.3.5 Caste/ Category Certificate, if belongs to reserved categories.

14.3.6 Hill Area Certificate (**Annexure-XI**), if applicable.

14.3.7 For Ex-Servicemen (ESM):

14.3.7.1 Serving Defence Personnel Certificate/ NOC as per **Annexure-III**, if applicable.

14.3.7.2 Undertaking as per **Annexure-IV.**

14.3.7.3 Discharge Certificate, if discharged from the Armed Forces,

14.3.8 Relevant Certificate if seeking any age relaxation.

14.3.9 Wards Certificate issued to wards of Delhi Police personnel/ Multi-Tasking Staff of Delhi Police (**Annexure-XII**), if applicable.

14.3.10 Sports Certificate (**Annexure-IX or X**), if applicable.

14.3.11 Certificate of Departmental candidates of Delhi Police (**Annexure-XIII**), if applicable.

14.3.12 No Objection Certificate, in case already employed in Government/ Government undertakings.

14.3.13 NCC Certificate-A, B or C, if applicable.

14.3.14 A candidate who claims change in name after matriculation on account of marriage or remarriage or divorce, etc. the following documents shall be submitted:

14.3.14.1 In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;

14.3.14.2 In case of re-marriage of women: Divorce Deed/ Death certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.

14.3.14.3 In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.

14.3.14.4 In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.

14.3.15 Any other document specified in the Admission Certificate for PE&MT/ DV.

15. **Mode of Selection:**

15.1 The recruitment process will consist of Computer Based Examination (CBE), Physical Endurance and Measurement Test (PE&MT) and Medical Examination of finally selected candidates.

15.2 All candidates whose online applications are found to be in order will be called to appear in the Computer Based Examination. The Commission will conduct the examination for all candidates in Computer Based Mode only. Admission Certificates for Computer Based Examination will be uploaded on the website of the concerned SSC Regional Offices.

15.3 Computer Based Examination will be conducted in **English and Hindi** only.

15.4 The candidates scoring below-mentioned cut-off marks (normalized) will be considered eligible for short-listing to the next stage i.e. PE&MT:

15.4.1 Unreserved: 35
15.4.2 SC/ ST/ OBC/ EWS: 30

15.4.3 ESM: 25

15.5 Candidates will be shortlisted category-wise on the basis of their merit in the Computer Based Examination for appearing in PE&MT. The number of candidates shortlisted for PE&MT on the basis of their merit in the Computer Based examination will be around 12 times of the number of vacancies.

15.6 Admission Certificates for PE&MT will be issued by Delhi Police on their website (i.e. www.delhipolice.nic.in). PE&MT will be conducted in Delhi only.

15.7 PE&MT will be essential but of qualifying nature.

15.8 Document verification (i.e. collection of required eligibility certificates/ documents from the candidates and their verification with original documents) will be conducted by Delhi Police at the time of PE&MT for the candidates who qualify all the events of PE&MT.

15.9 The candidates who are qualified in the PE&MT and Document Verification will be considered for inclusion in the final merit list.

15.10 On the basis of aggregate marks scored by the candidates in Computer Based Examination, provisional select list of candidates, in each category namely, Un-Reserved, SC, ST, OBC, EWS and ex-servicemen will be made separately for male and female candidates.

15.11 SC, ST, OBC and EWS candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SC, ST OBC and EWS candidates.

15.12 SC, ST, OBC, EWS and ESM candidate who qualifies on the basis of relaxed standards viz. age limit, height and chest measurement, experience or qualifications, permitted number of chances, extended zone of consideration larger than what is provided for general category candidate etc., irrespective of his/ her merit position, such SC, ST, OBC, EWS and ESM candidates are to be counted against reserved vacancies. In so far as cases of ex-serviceman are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption is termed as relaxed standards in regard to age.

15.13 The provisionally selected candidates shall be medically examined by doctors in selected Government hospitals in Delhi as per the prescribed standards in Rule-9, 14 (c) and Rule-24 (Appendix) of the Delhi Police (Appointment & Recruitment) Rules, 1980 as amended from time to time. The candidates who are successful in the Medical Examination will be considered eligible for appointment.

15.14 A 'Reserve Panel' of 10% candidates will also be prepared and provided to Delhi Police in a sealed cover, not to be uploaded. The 'Reserve Panel' will be operated by Delhi Police in accordance with the provisions of its Standing Order No-212/2020.

15.15 The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the Computer Based Examination, PE&MT and Medical Examination as well as after issue of Offer of Appointment/ joining the service, it is found that they do not fulfill any of the eligibility conditions, their candidature/ selection for the post will be cancelled by the Commission/

Delhi Police.

15.16 Success in the examination confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/ post.

15.17 If a candidate scoring more than cut-off marks in any Paper/ stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he/ she must represent to the concerned Regional/ Sub-Regional Office of the Commission within two months of the declaration of the result or two week prior to the conduct of next stage of the examination, whichever is earlier.

15.18 If a candidate is finally selected and does not receive any correspondence from the Commission or Delhi Police within a period of one year from the declaration of final result, he/ she must communicate immediately thereafter with Delhi Police.

15.19 Cases of all selected candidates against whom any criminal case is registered/ pending investigation/ pending trial in the court, will be considered by Delhi Police as per law in view of the provisions of its Standing Order No. 398/2018. Cases of departmental selected candidates against whom any Departmental Enquiry/ Preliminary Enquiry/ Criminal case/ Vigilance enquiry etc. is pending will be kept pending till the finalization of their cases and their cases will be decided on merit after finalization of the cases.

16. **Resolution of Tie cases:**

16.1 In the event of tie in scores of candidates in the Computer Based Examination, such cases will be resolved by applying following criteria, one after another, till the tie is resolved:

16.1.1 Marks in Part-A of Computer Based Examination.

16.1.2 Marks in Part-B of Computer Based Examination.

16.1.3 Date of Birth, with older candidates placed higher.

16.1.4 Alphabetical order of the names of candidates.

17. **Action against candidates found guilty of misconduct:**

17.1 If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination or thereafter, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Commission for the period mentioned below:

S No	Type of Malpractice	Debarment period
1	Taking away any Examination related material such as OMR sheets, Rough Sheets, Commission Copy of Admission Certificate, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.	2 Years
2	Leaving the Examination Venue uninformed during the Examination	2 Years
3	Misbehaving, intimidating or threatening in any manner with the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	3 Years
4	Obstruct the conduct of examination/ instigate other candidates not to take the examination.	3 Years

5	Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.	3 Years
6	Obtaining support/ influence for his/ her candidature by any irregular or improper means in connection with his/ her candidature.	3 Years
7	Possession of Mobile Phone in either 'switched on' or 'switched off' mode.	3 Years
8	Appearing in the same examination more than once in contravention of the rules.	3 Years
9	A candidate who is also working on examination related matters in the same examination.	3 Years
10	Damaging examination related infrastructure/ equipments.	5 Years
11	Appearing in the Exam with forged Admit Card, identity proof, etc.	5 Years
12	Possession of fire arms/ weapons during the examination.	5 Years
13	Assault, use of force, causing bodily harm in any manner to the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	7 Years
14	Threatening/ intimidating examination functionaries with weapons/ fire arms.	7 Years
15	Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.	7 Years
16	Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.	7 Years
17	Impersonate/ Procuring impersonation by any person.	7 Years
18	Taking snapshots, making videos of question papers or examination material, labs, etc.	7 Years
19	Sharing examination terminal through remote desktop softwares/ Apps/ LAN/ VAN, etc.	7 Years
20	Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.	7 Years

17.2 The Commission may also report the matter to Police/ Investigating Agencies, as deemed fit. Further, the Commission may also take appropriate action to get the matter examined by the concerned authorities/ forensic experts, etc.

18. **Commission's Decision Final:**

18.1 The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

19. **Court's Jurisdiction:**

19.1 Any dispute in regard to this recruitment will be subject to courts/ tribunals having jurisdiction over the place of concerned Regional/ Sub-Regional Office of the Commission where the candidate has appeared for the Computer Based Examination.

20. **Important Instructions to candidates:**

1	BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION, VERY CAREFULLY.
2	CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE SSC WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.
3	Collection of documents from the candidates and their verification will be carried out at the time of PE&MT by Delhi Police. Therefore, candidature will be accepted only provisionally. Candidates are advised to go through the requirements of essential qualifications, age, physical standards, etc. and satisfy themselves that they are eligible for the posts, before applying. When scrutiny of document is undertaken at the time of PE&MT, if any claim made in the application is not found substantiated, the candidature will be cancelled.
4	Candidates seeking reservation benefits available for SC/ ST/ OBC/ EWS/ ESM or any other relaxation as per the provisions of this Notice, must ensure that they are entitled to such reservation/ relaxation. They should also be in possession of the certificates in the prescribed format in support of their claim when the copies of the certificates are sought during PE&MT.
5	When application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take printout of the application form for their own records. Normally, printout of the 'Application Form' is not required to be submitted to the Commission/ Delhi Police.
6	Only one online application is allowed to be submitted by a candidate for the Examination. Therefore, the candidates are advised to exercise due diligence at the time of filling their online Application Forms. In case, more than one applications of a candidate are detected, all the applications will be rejected by the Commission and his/ her candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, his/ her candidature will be cancelled and he/ she will be debarred from the examinations of the Commission as per rules.
7	Applications with blurred/ illegible Photograph/ Signature will be rejected summarily.
8	Request for change/ correction in any particulars in the Application Form, once submitted, will not be entertained under any circumstances. Such requests received through Post/ Fax/ Email/ By hand, etc shall not be entertained.
9	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Commission/ Delhi Police through e-mail/ SMS.

10	The candidates must carry two passport size recent colour photographs and one original valid Photo ID Proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by the MoD or any photo bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. **If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.**
11	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under cyber/ IT act.
12	If a candidate scoring more than cut-off marks at any Paper/ stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he/ she must represent to the concerned Regional/ Sub-Regional Office of the Commission within two months of the declaration of the result or two week prior to the conduct of next stage of the examination, whichever is earlier.
13	If a candidate is finally selected and does not receive any correspondence from the Commission or the concerned User Department within a period of one year after declaration of result, he/ she must communicate immediately thereafter with the concerned User Department.
14	Fee payable: Rs 100/- (Rs. one hundred only). Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Ex-servicemen (ESM) eligible for reservation are exempted from payment of fee.
15	Candidate should note that they are applying for a Police Force and should participate in the recruitment process with due physical/ mental preparation and will be fully responsible for any incident/ accident occurring during any stage of recruitment. Staff Selection Commission/ Delhi Police will not be held responsible for any unforeseen incident/ accident. Candidates will participate in recruitment at their own risk.
16	If any candidate deliberately make head injury (bulge/ swelling) or keep tamarind on his/ her head for taking privilege of height. Such candidate will be debarred for further process of recruitment.
17	Any candidate found under influence of any energetic medicine during PE&MT will be debarred for further process of recruitment.
18	Appellate authority for Physical Measurement Test will be available at each centre. If any candidate is not satisfied/ do not agree with the decision of the board, he/ she may appeal to appellate authority through Presiding Officer only at concerned recruitment centre on same day. The decision of the appellate authority will be final and no further appeal or representation in this regard will be entertained thereafter. There is no appeal against Physical Endurance Test.

19	**<u>Enquiry Cell</u>** For any queries candidates may contact Delhi Police Recruitment Cell Help Desk at Recruitment Cell, New Police Lines, Kingsway Camp, Delhi-110009 at telephone Numbers between 09.30 AM to 06.00 PM every day except on Sunday and on National holidays:- 011-27412715, 011-27241205, 011-27241206

Annexure-I

(Procedure for filling online Application)

The process of filling online application for the examination consists of two parts:

I. One Time Registration
II. Filling of online Application for the Examination

Part-I (One-Time Registration)

1. Please read the instructions given in the Notice of Examination carefully before filling up the online 'Registration Form' and 'Application Form'.
2. Before proceeding with One-Time Registration, keep the following information/ documents ready:
   a. Mobile Number (to be verified through OTP)
   b. Email ID (to be verified through OTP).
   c. Aadhaar Number. If Aadhaar Number is not available, please give one of the following ID Numbers. (You will be required to show the original document at a later stage):
      i. Voter ID Card
      ii. PAN
      iii. Passport
      iv. Driving License
      v. School/ College ID
      vi. Employer ID (Govt./ PSU/ Private)
   d. Information about the Board, Roll Number and Year of Passing the Matriculation (10th) Examination.
   e. Recent (**i.e. not more than three month old**) scanned colour passport size photograph in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). The photograph should be without cap, spectacles and both ears should be visible. **The date on which the photograph has been taken should be printed on the photograph**. **Applications with blurred photograph will be rejected**.
   f. Scanned signature in JPEG format (10 to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). **Applications with illegible signature will be rejected**.
   g. Disability Certificate Number, if you are a person with benchmark disability.

3. For One-Time Registration, click on 'Register Now' link provided in 'Login' Section on https://ssc.nic.in.
4. One-Time Registration process requires filling up of following information:
   a. Basic details
   b. Additional details and contact details
   c. Uploading of the scanned image of passport size photograph and signature.
5. **For filling up the 'One-Time Registration Form', please follow the following steps:**
   a. Few critical details (e.g. Aadhaar Number, name, father's name, mother's name, date of birth etc) are required to be entered twice, in the relevant columns of the Registration Form, for verification purpose and to avoid any mistakes. If there is mismatch between original and verify data column, indication will be given in red text.
   b. S No-1, provide information about Aadhaar Number/ Identity Card and its Number. Any one of these Numbers is required to be given.
   c. S No-2: Fill your name **exactly** as given in Matriculation (10th Class) Certificate. In case, you have made any changes in your name after matriculation, indicate the same at

S No-2c and 2d.

d. S No-3: Fill your father's name **exactly** as given in Matriculation (10th Class) Certificate.
e. S No-4: Fill your mother's name **exactly** as given in Matriculation (10th Class) Certificate.
f. S No-5: Fill your date of birth **exactly** as given in Matriculation (10th Class) Certificate.
g. S No-6: Matriculation (10th Class) Examination Details which include:
    i. Name of Education Board
    ii. Roll Number
    iii. Year of passing
h. S No-7: Gender
i. S No-8: Level of Educational Qualification (highest).
j. S No-9: Your Mobile Number. This must be a working mobile number as it will be verified through 'One Time Password' (OTP). It may be noted that any information which the Commission/ Delhi Police may like to communicate with you, will be sent on this mobile number only. Your mobile number will also be used for retrieval of password, if required.
k. S No-10: Your Email ID. This must be a working Email ID as it will be verified through OTP. It may also be noted that any information which the Commission/ Delhi Police may like to communicate with you, will be sent on this Email ID only. Your Email ID will also be used for retrieval of password/ Registration Number, if required.
l. Provide detail of State/ UT of your Permanent Address.
m. When the Basic Details provided at S No-1 to 10 are saved, you will be required to confirm your mobile number and email ID. On confirmation, your data will be save and your Registration Number will be displayed on the screen. Your Registration Number and Password will be provided to you on your mobile number and Email ID.
n. You have to complete the Registration Process within 14 days failing which your Registration Details saved so far will be deleted.
o. Login using your Registration Number as username and auto generated password provided to you on your mobile and email. Change your password, when prompted on first login.
p. After successful password change, you need to login again using your Registration Number and changed password.
q. On successful login, information about the 'Basic Details' so far filled by you will be displayed. You may edit it, if required or proceed further by clicking on 'Next' button at the bottom to complete your one-time Registration.
r. S No-11: Provide information about your Category.
s. S No-12: Provide information about your Nationality
t. S No-13: Provide information about visible Identification Mark. You may be required to show the above Identification Mark at various stages of examination.
u. S No-14: Provide information about benchmark disabilities, if any. If you are suffering from any specific benchmark disability identified suitable for government jobs, then provide Disability Certification Number.
v. S No: 15 to 18: Provide information about your Permanent and Present Address. Save the data and proceed further to last Part of the Registration Process.
w. S No: 19 to 20: Upload your recent Photograph (not more than three months old) and Signature as specified at S No-2 above.
x. Save the information provided. Take draft printout and review the information provided thoroughly, before 'Final Submit'.
y. Upon clicking 'Final Submit' different OTPs will be sent on your mobile number and Email ID. You need to enter one of the two OTPs at designated field to complete the

Registration Process.

z. Read the 'Declaration' carefully, if you agree with the declaration, click 'I Agree'.

aa. After submission of Basic information, if the registration process is not completed within 14 days, your data will be deleted from the system.

6. After completion of registration process, 'Basic Details' can be changed only twice. **THEREFORE BE EXTREMELY CAUTIOUS WHILE MAKING ONE TIME REGISTRATION**.
7. **YOU ARE AGAIN ADVISED THAT NAME, FATHER'S NAME, MOTHER'S NAME, DATE OF BIRTH, MATRICULATION EXAMINATION DETAILS SHOULD BE FILLED EXACTLY AS RECORDED IN MATRICULATION CERTIFICATE. YOUR CANDIDATURE MAY GET CANCELLED IN CASE OF INCORRECT/ WRONG INFORMATION.**

Screenshots of One-time Registration Form

BASIC DETAILS

Edit

1a. Do you have Aadhaar ? *	Yes No
1a. Aadhaar Number	
1b. Verify Aadhaar Number	
1c. Type of ID *	Voter ID Card Type of ID and ID Number to be provided if you don't want to give Aadhaar number
1d. ID Number *	BRHPK3731M
2a. Name *	SAMPLE NAME Name should be same as mentioned in Matriculation Certificate Please enter name without any salutation (i e Shri/ Smt/ Mr/ Mrs/ Ms/ Dr/ Prof)
2b. Verify Name *	SAMPLE NAME
2c. Have you ever changed Name?	Yes No
2d. New Name / Changed Name	
3a. Father's Name *	SAMPLE FATHER NAME 1.Father's Name should be same as mentioned in Matriculation Certificate 2.Please enter name without any salutation (i e Mr/ Shri/ Late/ Dr/ Prof etc)

3b. Verify Father's Name *	SAMPLE FATHER NAME
4a. Mother's Name *	SAMPLE MOTHER NAME 1.Mother's Name should be same as mentioned in Matriculation Certificate 2.Please enter name without any salutation (i e Mrs/ Smt/ Late/ Dr/ Prof etc)
4b. Verify Mother's Name *	SAMPLE MOTHER NAME
5a. Date Of Birth (DD/MM/YYYY) *	01/07/1996 Date Of Birth should be same as mentioned in Matriculation Certificate
5b. Verify Date of Birth (DD/MM/YYYY) *	01/07/1996

6. Matriculation (10th Class) Examination details :

(i). Education Board *	Central Board of Secondary Education (CBSE) Education Board of Matriculation Examination
(ii). Verify Education Board *	Central Board of Secondary Education (CBSE)
(iii). Roll Number *	2389457600 1. Roll Number should be same as mentioned in Matriculation Certificate 2. Only / and - are allowed , Please enter Roll number without any other special character(s) 3. If Roll Code is given in your Matriculation Certificate then enter "Roll Code - Roll No."
(iv). Verify Roll Number *	2389457600

(v). Year of Passing *	2012
(vi). Verify Year of Passing *	2012
7a. Gender *	(●) Male ( ) Female ( ) Transgender
7b. Verify Gender *	(●) Male ( ) Female ( ) Transgender
8. Level of Education Qualification *	Graduation
9a. Mobile Number *	8111111111
9b. Verify Mobile Number *	8111111111
10a. Email ID*	sample123@gmail.com
10b. Verify Email ID*	sample123@gmail.com

Save Next Reset Close

ADDITIONAL AND CONTACT DETAILS

Edit

11a. Category *	(●) General ( ) EWS ( ) OBC ( ) ST ( ) SC
11b. Verify Category *	(●) General ( ) EWS ( ) OBC ( ) ST ( ) SC
12. Nationality *	Citizen of India
13. Identification Marks*	MOLE ON RIGHT CHEEK
14a. Are you a Person with Benchmark Disability? *	( ) Yes (●) No
14b. Type of Disability	--Select--

NOTE
VH: Blindness and low vision.
HH: Deaf and hard of hearing.
OH: Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.
Others: Autism, intellectual disability, specific learning disability and mental illness, multiple disabilities from amongst persons under the above mentioned clauses including deaf-blindness.

14c. Disability Certificate Number	
15a. Permanent Address *	SAMPLE PERMANENT ADDRESS
15b. State/ UT *	Delhi

15c. District *	New Delhi
15d. PIN Code *	110001
16. Is Present Address same as Permanent Address?	○ Yes ◉ No
17a. Present Address *	SAMPLE PRESENT ADDRESS
17b. State/ UT *	Delhi
17c. District *	Central Delhi
17d. PIN Code *	110003
18. Contact details for other nationals	

Previous Save Next Reset Close

PHOTO AND SIGNATURE

Edit

19. Upload Photo *
Allowed File Size: 20 KB to 50 KB
Format: JPEG/ JPG
Image Size: About 3.5 cm (width) x 4.5 cm (height)

Change Photo

SAMPLE NAME 29/06/2020

20. Upload Signature *
Allowed File Size: 10 KB to 20 KB
Format: JPEG/ JPG
Image Size: About 4.0 cm (width) x 2.0 cm (height)

Change Signature

Note 1. Photograph file should be in JPEG/ JPG format and the size should be between 20KB and 50KB. Image dimension should be about 3.5 cm (width) x 4.5 cm (height). Photo should be without cap, spectacles, both ears should be visible and should not be more than three months old.

Note 2. Signature file should be in JPEG/ JPG format and the size should be between 10KB and 20KB. Image dimension should be about 4.0 cm (width) x 2.0 cm (height).

Note 3. Please save and take a draft printout of the information provided and check these details CAREFULLY before final submission.

Previous | Save | Reset | Draft Print

Declaration : I hereby declare that the information given by me in this form is true, complete and correct to the best of my knowledge and belief. I understand that in the even of any information being found false or incorrect at any stage,my candidature/appointment is liable to be cancelled/terminated.

☐ I Agree.

Final Submit | Close

Annexure-II

Part-II (Online Application Form)

1. Login to online system through your '**Registration Number**' and password.
2. Click 'Apply' link in 'Constable (Executive) Male and Female in Delhi Police Examination-2020' Section under 'Latest Notifications' tab.
3. Information in columns at S No-1 to 13 will be automatically filled from your One-time Registration Data which is non-editable. However, if you want to modify any of One-Time Registration details, click on 'Modify Registration' tab provided at the left hand top corner of your dashboard and make suitable corrections before proceeding further.
4. S No-14: Select 'Yes' if you belong to a caste which is not included in the Central List of OBCs but notified as OBC by the Government of NCT of Delhi.
5. S No-15: Select 'Yes' if you are a 'Departmental Candidate' of Delhi Police.
6. S No-16: Select 'Yes' if you are son/ daughter of the serving, deceased, retired police personnel/ Multi-Tasking Staff of Delhi Police.
7. S No-17: Select 'Yes' if you have represented your State at the National Level or the country at the international level in sports during the preceding three years from the closing date of receipt of online applications.
8. S No-17.1: Select the discipline of your sport.
9. S No-18: Give your preference for Examination Centers. You may choose examination Centers within the same Region. Choice for all the three Centers must be given in the order of preference.
10. S No-19: If you are serving in Armed Forces or are an ex-serviceman, fill up the required information. Wards of servicemen/ ex-servicemen are not treated as ex-servicemen and therefore they should select 'No'.
11. S No-20: Select 'Yes' if you are eligible for special quota as Ex-servicemen for Delhi Police (See para-3.1 of the Notice of Examination).
12. S No-21: If you are seeking age relaxation, select appropriate age-relaxation category.
13. S No-22: Select 'Yes', if you are a NCC Certificate Holder and provide the detail of NCC Certificate at S. No. 22.1.
14. S No-23: Indicate your highest educational qualification.
15. S No-24: Provide detail of qualifying educational qualification (i.e. 12th, 11th or 10th Class, as applicable).
16. S No-25 to 26 and information with regard to Photo and Signature will be filled up automatically from the One-time Registration Data.
17. Complete your declaration by clicking on "I agree" check box, fill up captcha code.
18. Preview and verify the information provided by you. If you want to modify any entry, click on 'Edit/ Modify' button and make requisite corrections before proceeding further. When you are satisfied that the information is correctly filled, preview and verify the information and submit the Application. You will not be able to make any correction in the online application after submission of the application.
19. Proceed to make fee payment if you are not exempted from payment of fee.
20. Fee can be paid online through BHIM UPI, Net Banking, by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards or in cash at SBI Branches by generating SBI Challan. Refer Para-9 of the Notice of Examination for further information on the payment of fee.
21. When application is successfully submitted, it will be accepted **'Provisionally'**. Candidates should take printout of the application form for their own records. Printout of the 'Application Form' is normally not required to be submitted to the Commission at any stage. However, you may be required to provide printout of the online application form to address grievances related

to online application, if any.

Annexure-IIA (1/4)

Screenshots of Online Application Form

Constable (Executive) Male and Female in Delhi Police Examination, 2020

Instructions

PLEASE BE VERY CAREFUL WHILE FILLING THE APPLICATION FORM

1. Candidate's Name: (As per the Matriculation Certificate)	SAMPLE NAME
2. New / Changed Name:	
3. Father's Name: (As per the Matriculation Certificate)	SAMPLE FATHER NAME
4. Mother's Name: (As per the Matriculation Certificate)	SAMPLE MOTHER NAME
5. Date of Birth (DD/MM/YYYY): (As per the Matriculation Certificate)	01/07/1996
6. Age as on 01/07/2020:	24.0
7. Gender:	Male
8. Category:	UR
9. Nationality:	Citizen of India
10. Mark of Visible Identification:	MOLE ON RIGHT CHEEK
11. Matriculation (10th Class) Examination Board:	Central Board of Secondary Education (CBSE)
12. Matriculation (10th Class) Roll No.:	2389457600

13. Matriculation (10th Class) Year of Passing:	2012
14. Do you belong to a castes not included in Central List of OBCs but notified as OBC by the Govt of NCT of Delhi:	○ Yes ◉ No
15. Whether Departmental Candidate of Delhi Police:* Please refer to the Notice of Examination, Para-5.5	○ Yes ◉ No
16. Whether Son/ Daughter of serving, retired or deceased personnel/ Multi-Tasking Staff of Delhi Police:*	○ Yes ◉ No
17. Have you represented a State at the National level or the Country at the international level in sports during preceding 3 years from the closing date of receipt of online applications:*	○ Yes ◉ No
17.1. If Yes, Please select the Discipline of your Sport: Please see Para-5.1 of the Notice	--Select Sport--
18. Preference of Examination Centre:*	CR-Agra(30(/ CR-Prayagraj / CR-Bareilly(3
19. Whether Ex-Serviceman (ESM):*	○ Yes ◉ No
19.1. Date of Discharge from Armed Forces (DD/MM/YYYY):	
19.2. Have you already joined a civil post by availing benefit of reservation for Ex-Serviceman (ESM) : Please refer to the Notice of Examination, Para-5.7	○ Yes ○ No
19.3. Date of Joining the Civil Post (DD/MM/YYYY):	
19.4. For Ex-Serviceman, Length of Service in Armed Forces (In Years):	

20. Whether eligible for special quota as ESM for Delhi Police : ○ Yes ○ No

Please refer to the Notice of Examination, Para-3.1

21. Whether seeking Age Relaxation:* ○ Yes ◉ No

21.1. If Yes, indicate code: --Select Age Relaxation Code--

Please see Para-5.1 of the Notice

22. Are you a National Cadet Corps (NCC) Certificate holder? : * ○ Yes ◉ No

22.1. Type of Certificate: * --Please Select--

Confirm Type of NCC Certificate: --Please Select--

23. Highest Qualification:* Others (35)

24. Details of Qualifying Educational Qualification:* 12th

Board/ University	Roll No	Subjects	Year of Passing	Percentage	CGPA
Central Boa	4567890123	English Hindi	2014	78.9	

25. Postal Address: SAMPLE Present ADDRESS

State: Delhi

District: Central Delhi

Pin Code: 110003

26. Permanent Address	Sample Permanent Address
State:	Delhi
Pin Code:	110001
Mobile Number:	8111111111
Email:	sample123@gmail.com

Photograph And Signature

Photo

Signature

Declaration

1. I have read the Notice of the Examination, and accept all the Terms & Conditions of the Notice of the Examination.

2. I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the Notice of Examination, my candidature/ appointment is liable to be cancelled/ terminated.

☑ I Agree

Try Another

GQAUK

Preview Reset Close

Annexure-III

Form of Certificate for serving Defence Personnel

I hereby certify that, according to the information available with me (No.) _____ (Rank) _____ (Name) _____ is due to complete the specified term of his engagement with the Armed Forces on the (Date) _____.

(Signature of Commanding Officer)

Office Seal:

Place:

Date:

Annexure-IV

UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN

I ……., bearing Roll No……..,

appearing for the Document Verification of the …….

Examination, 20……., do hereby undertake that:

(a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.

(b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or

(c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as …….on…… in the office of …… I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or

(d) I have already availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as ……. on…… in the office of ……. Therefore, I am not eligible for the benefit of reservation provided to ex-servicemen;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature:	.....
Name:	…….
Roll Number:	.....
Date:	…….
Date of appointment in Armed Forces:	…….
Date of Discharge:	…….
Last Unit/ Corps:	…….
Mobile Number:	…….
Email ID:	…….

Annexure-V

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education.

(The Form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town/* _____ in District/Division *_____ of the State/Union Territory* _____belongs to the Caste/Tribes_____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950* The Constitution (Scheduled Tribes) order, 1950*
The Constitution (Scheduled Castes) Union Territories order, 1951* The Constitution (Scheduled Tribes) Union Territories Order, 1951*
(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Re-organisation Act, 1960 the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act 1970 and the North-Eastern Area(Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order, (Amendment) Act, 1976)
The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956@
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959@ as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976@
The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962@ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@
The Constitution (Puducherry) Scheduled Castes Order 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @
The Constitution (Sikkim) Scheduled Castes Order 1978@
The Constitution (Sikkim) Scheduled Tribes Order 1978@
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@27
The Constitution (SC) orders (Amendment) Act, 1990@
The Constitution (ST) orders (Amendment) Ordinance 1991@
The Constitution (ST) orders (Second Amendment) Act, 991@
The Constitution (ST) orders (Amendment) Ordinance 1996.
The Scheduled Caste and Scheduled Tribes Orders(Amendment)Act,2002
The Constitution (Scheduled Caste) Orders (Amendment) Act,2002
The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act,2002
The Constitution (Scheduled Caste) Order (Amendment) Act,2007

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

2. This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____Father/mother _____ of Shri/Srimati/Kumari*_____ of village/town*_____ in District/Division* _____of the State/Union Territory*_____ who belong to the _____

Caste/Tribe which is recognized as a Scheduled Caste/ Scheduled Tribe in the State/Union Territory* issued by the _____dated_____.

3. Shri/Shrimati/Kumari and /or* his/her* family ordinarily reside(s) in village/town*_____ of _____ District/Division* _____of the State/Union Territory* of _____.

Signature_____

** Designation_____

(with seal of office)

* Please delete the words which are not applicable
@ Please quote specific Presidential Order
% Delete the paragraph which is not applicable.

NOTE
: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.
**
List of authorities empowered to issue Caste/Tribe Certificates:
(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Dy.Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii)Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii)Revenue Officers not below the rank of Tehsildar.

(iv)Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

Annexure-VI

(Form of Certificate to be produced by Other Backward Classes)

This is to certify that Shri/Smt./Kumari _____son/daughter of _____ of village/ town _____

in District/Division _____ in the State/ Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the_____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of the Scheduled to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993**.

District Magistrate

Deputy Commissioner etc.

Dated:

Seal:

---

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Annexure-VII

Government of.....

(Name & Address of the authority issuing the certificate)
INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ **Date: _____**

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____son/daughter/wife of _____permanent resident of _____, Village/Street _____Post. Office _____District _____in the State/Union Territory _____Pin Code_____whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year_____ . His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/ Smt/ Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport size attested photograph of the applicant

Signature with seal of Office _____

Name_____

Designation _____

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.
**Note 2:The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Annexure-VIII

SPORTSPERSONS OF GAMES/ SPORTS ELIGIBLE FOR AGE RELAXATION.

1. Archery
2. Athletics
3. Badminton
4. Basketball
5. Boxing
6. Cricket
7. Cycling
8. Equestrian
9. Football
10. Gymnastics
11. Hockey
12. Judo
13. Kabaddi/Circle Kabaddi/Beach Kabaddi
14. Karate
15. Kho-Kho
16. Swimming
17. Shooting
18. Table Tennis
19. Tennis
20. Triathlon
21. Volleyball
22. Wrestling
23. Weightlifting

Annexure-IX

(For representing a State in India in a National Competition in one of the recognized Games/Sports)

Passport size photograph duly signed by issuing authority.

STATE ASSOCIATION OF _____ IN THE GAME OF_____

(AFFILIATED WITH STATE OLYMPIC ASSOCATION)

Certificate to meritorious sportsman for employment to Groups 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari_____ son/wife/daughter of Shri_____, Date of birth_____ resident of _____ (complete address) represented the State of _____ in the game/championship of _____ in _____ in the National Competition/Tournament held at_____ from _____to _____.
The position obtained by the individual/team in the above said Competition/Tournament was_____.

The Certificate has been issued on the basis of record available in the Office of State Association of_____.

Place_____

Date_____

Signature _____

Name _____

Designation _____

Name of State Association/ Federation _____

Address _____

Seal _____

Note: This certificate will be valid only when signed personally by the Secretary of the State Association.

Annexure-X

(For representing India in an International Competition in one of the recognized Games/Sports)

Passport size photograph duly signed by issuing authority.

NATIONAL FEDERATION/ NATIONAL ASSOCIATION OF_____

(AFFILIATED WITH INDIAN OLYMPIC ASSOCATION)

Certificate to meritorious sportsman for employment to Group 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari_____ son/wife/daughter of Shri_____Date of birth _____ resident of _____ (complete address) represented the Country in the game/championship of _____ in _____ Competition/Tournament held at_____ from_____ to_____.

The position obtained by the individual/team in the above said Competition/Tournament was_____.

The Certificate has been issued on the basis of record available in the Office of National Federation/National Association of_____.

Place _____
Date _____
Signature _____
Name _____
Designation _____
Name of State Association/Federation _____
Address _____
Seal _____

Note: This certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

Annexure-XI

FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT.

Certified that Shri/ Smt./ Kumari _____ S/o, D/o, W/o Shri _____ is permanent resident of village_____, Tehsil/ Taluka _____ District_____ of _____ State.

2. It is further certified that:

* He/ she falls in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States/ UTs of Assam, Himachal Pradesh, Jammu & Kashmir and Ladakh.

* He/ she hails from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following "Mouzas" Sub-Division of these districts:

  (1) Lohagarh Tea Garden, (2) Lohagarh Forest, (3) Rangmohan, (4) Barachenga, (5) Panighata, (6) Chota Adalpur, (7) Paharu, (8) Sukna Forest, (9) Sukna Part-I, (10) Pantapati Forest-I, (11) Mahanadi Forest, (12) Champasari Forest, (13) Salbari Chhat Part-II, (14) Sitong Forest, (15) Sivoke Hill Forest, (16) Sivoke Forest, (17) Chhota Chenga, (18) Nipania.

* He/ she belong to Scheduled Tribe.

Signature

District Magistrate / Sub-Division Magistrate / Tehsildar

Date:

Place:

* Delete whichever is not applicable

Annexure-XII

CERTIFICATE SHOWING THE CANDIDATE AS WARD OF SERVING/RETIRED/ DECEASED POLICE PERSONNEL OR MULTI-TASKING STAFF OF DELHI POLICE.

It is certified that Shri/ Smt. _____ (name of the Police Personnel/ MTS) Rank _____ Range/Constabulary No. /PIS No. _____ is serving/retired/deceased since/ on _____ in/from _____ Distts./Units. His/ Her son/un-married daughter _____ (name) want to appear in the test for recruitment of Constable in Delhi Police provisionally.

Signature of DCP/ADDL.DCP/ACP/HQ_____
of concerned District/Units.
(Name & Designation of the Officer with seal)

Dated_____.

Annexure-XIII

CERTIFICATE SHOWING THE CANDIDATE AS DEPARTMENTAL CANDIDATE

It is certified that Shri/ Smt. _____ (Name of Police Personnel), Range/Constabulary/Belt No._____ and PIS No._____ was enlisted in Delhi Police on _____ and has completed three years of continuous service in the present rank/ department. He/ she is presently posted in _____ District/ Units of Delhi Police and wish to appear in the test for recruitment of Constable (Exe.) Male/ Female in Delhi Police provisionally. It is also clarified that he/ she has completed the period of probation satisfactorily on _____ and during his/ her service, he/ she has been awarded _____ No. of Major and _____ No. of Minor punishments. At present no DE/ PE/ Criminal case is pending against him/ her as per record (if yes mention the present status thereon).

Signature of DCP/Addl. DCP/ACP/HQ
of concerned District/Units.

(Name & Designation of the Officer with seal)

Dated _____.

Note:- A 'departmental candidate' means Bandsman, Bugler, Mounted Constable, Dispatch Rider, Driver, Dog-Handler and Multi-Tasking Staff enlisted in Delhi Police with a minimum of three years continuous service in Delhi Police **on the closing date of receipt of on-line applications (i.e. 07-09-2020)** and who otherwise fulfils all educational and other physical qualifications.

ANNEXURE-XIV

Essential Educational Qualification Code

Educational Qualification	Code
Matriculation/ 10th Class Pass	01
Intermediate/ Higher Secondary/ 10+2	02
Certificate	03
Diploma	04
BA	05
BA (Hons.)	06
B. Com.	07
B.Com. (Hons.)	08
B.Sc.	09
B.Sc. (Hons.)	10
B. Ed.	11
LLB	12
BE	13
B. Tech	14
AMIE (Part A & Part B)	15
B.Sc. (Engg.)	16
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